

APPROVED MINUTES

10-14-2024

Minutes

VILLAGE OF HONOR

Regular Council Meeting

10922 Platte Street Honor, Mi 49640

September 9, 2024

Meeting Called to Order by President Pro Tempore Theobald at 6:00pm.

Pledge of Allegiance: Recited

Roll Call: Council- Denoyer, Theobald, Wendel, Hepner; **present.** Ward; **absent**
Staff- Goodman, Leone, Brow, Reed, Wilkins; **present.**

Approval of Minutes: Motion by Wendel, second by Denoyer to approve August 12, 2024, Regular Council Meeting minutes as presented; **all ayes, motion passed.**

Board Comments on Agenda: Add New Business e. Hire Deputy Treasurer Christy Brow as Treasurer and move New Business a. Rules of Procedure Policy to Old Business a. as it was tabled on the August agenda.

Approval of Agenda: Motion by Wendel, second by Theobald to approve the agenda as amended; **all ayes, motion passed.**

Public Comment on Agenda Items: None

Public Comment Heard: Doug thanked council for the job they do.

Guests/Presentations:

a. Andrew Smith (Maley Playground) - Grant Update:		
ARPA Federal Grant	34,000	Received
Summer Fundraiser	28,000	Received
MEDC Matching Grant	25,000	Coming within 45 days
		Eligible if Purchase Equipment by
GameTime Grant	40,000	October '24
	127,000	

Next step is securing three requests for proposals for playground equipment. GameTime representative Tom Sinclair, one of three proposals, presented three playground options within the projected budget. Colors, style, ADA vs. UA (universal accessibility), and recommended fall zone material were discussed at length. GameTime offers a 40% grant match towards preexisting funds. However, the playground design and approval of GameTime proposal must occur by October 24, 2024, to receive the \$40,000 match.

Zoning Administrator: Attorney approved draft of the Short-Term Rental Ordinance given to council trustees for review to consider at the October meeting. The Good Neighbor Policy was drafted to provide contact information of Short-Term Rental Units to neighbors for reporting purposes.

Planning Commission: Draft Master Plan is in line to be presented to council at the December meeting.

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Planning Commission recommended Aaron Powers, an interested local registered voter, be appointed as a new member of Planning Commission. Aaron told the council about himself and answered questions posed to him. Theobald discussed the need to fill a seat on Planning Commission for quite some time and entertained a motion to appoint Aaron. **Motion by Hepner, second by Wendel to appoint Aaron Powers as a new member of Planning Commission.**

County Commissioner/Fire Chief: Markey reported on the progress of the radio tower in Frankfort, completion date proposed for January 2025; Commissioner's set to approve next fiscal budget; Benzie County is one of few areas spending the opioid money as it was intended for, prompting the Attorney General to visit to review the process to share with other communities; Ballot millage information was given to council. Fire report: 255 incidents to date; The UTV will be utilized for Ironman on Sunday September 15th.

Treasurer's Report: Motion by Wendel, second by Denoyer to accept financial reports as presented. **Roll Call: Ayes; Theobald, Wendel, Denoyer, Hepner Nays; none. Absent; Ward. Motion passed.**

Budget Amendments: (See Attached) General Fund Amendment. Motion by Theobald, second by Wendel to approve the proposed General Fund Budget Amendments. **Roll Call: Ayes; Theobald, Wendel, Denoyer, Hepner. Nays: none. Absent; Ward. Motion Passed**

Sewer Fund Amendment. Motion by Wendel, second by Denoyer to approve the proposed Sewer Fund Budget Amendments. **Roll Call: Ayes; Hepner, Wendel, Denoyer, Theobald. Nays: none. Absent; Ward. Motion passed.**

Submission of Bills/Checks: Clerk, Deb Reed, requested permission to get three bids for CPA firms that will complete payroll and payroll taxes because she cannot accomplish the tasks. The council thought the request had already been approved. Motion by Theobald, second by Wendel to approve the Clerk to seek three bids from CPA firms. **Ayes: 4, Nays: 0 Motion passed**

Motion by Denoyer, second by Theobald to pay the Invoice Register Report in the amended amount of \$4306.68. **Roll Call: Ayes; Hepner, Denoyer, Wendel, Theobald. Nays: none. Absent; Ward. Motion passed.**

Correspondence:

Incoming: a. Bendzinski & Co. - Maryanne reported this was a solicitation from a former auditor that has started their own firm.

b. Benzie County 2024 Master Plan – The county has invited every municipality and resident to comment on their 2024 Master Plan.

Outgoing: a. None.

Old Business:

a. Rules of Procedure Policy. No hard copies were given to council members again; The draft was emailed to each Council member with no explanation of the policy back in July. Motion by Denoyer for the second month, second by Theobald to table until October meeting. **Ayes: 3, Nays: 1 motion passed.**

New Business:

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a. Ordinances on Village Website. Denoyer recommended all Ordinances be scanned and put on the village website so residents can look them up themselves. The Village Clerk asked who was going to do the work because she didn't know how to. Motion by Theobald, second by Wendel to scan village ordinances and put them on the website. **All ayes, motion passed. Absent: Ward**

b. DPW Insurance Plan. DPW Leone requested a change in the insurance plan that the village is contributing 80% to. The increase difference is \$42.40 a month. Motion by Theobald, second by Hepner to approve the DPW insurance plan and increase in price. **Roll Call: Ayes; Theobald, Wendel, Denoyer, Hepner. Nays; none. Absent: Ward. Motion passed**

c. New Radar Speed Sign. Leone reported on the recent death of a family pet on Deadstream rd. due to speeding vehicles; He moved the radar sign from US31 to Deadstream rd. to help reduce speeding issues until another radar sign can be purchased. Council agreed on the need. Motion by Theobald, second by Wendel to approve the purchase of a second radar sign for \$4633. With a contingency of ordering two if a discount is offered. **Roll Call: Ayes; Theobald, Wendel, Denoyer, Hepner. Nays: none. Absent: Ward. Motion Passed**

d. 1.) Deputy Treasurer Hired as Treasurer. Maryanne's last day is September 20, 2024. She is willing to stay on to continue training Christy Brow as Treasurer. Christy is a quick learner and self-starter. Motion by Theobald, second by Wendel to hire Christy Brow as Treasurer starting October 1, 2024. **Roll Call: Ayes; Theobald, Wendel, Denoyer, Hepner. Nays: none. Absent: Ward. Motion passed**

2.) Motion by Theobald, second by Hepner to pay Maryanne Goodman \$20 an hour to continue to train Christy Treasurer duties. **Roll Call: Ayes; Theobald, Wendel, Denoyer, Hepner. Nays: none. Absent: Ward. Motion passed**

Reports:

a. Maintenance Report – Leone, written report provided, verbal highlights regarding lagoon depth, needing quotes for new mowers, and the garage door repairs.

b. Street Administrator – Leone, written report provided, verbal highlights accident on US 31 that took out a few power lines, Coho Festival parade success, and the need for radar enforcement on Deadstream rd.

c. Ordinance Officer – None.

d. Park Committee – Reed reported the lack of routine cleaning of the porta-potties is causing an issue during the Farmers Market; Suggests Council consider finding a different vendor.

e. Sewer Committee – No Report

f. Playground Committee – The grant for Maley Park has been matched hitting the \$50,000 mark. Next step is to pick a playground representative and climber at the October meeting.

General Council Discussion: None

Public Input: New residents in town introduced themselves and asked about a parking issue along Henry and US31. Two others asked about the corridor meeting, Theobald gave a synopsis; one was a zoning administrator and was interested in helping on the DDA/CIA; John Randall discussed the difficulty he has pulling into his property with a boat trailer with the gate being installed on Stacey alley, he also suggested hiring a short-term rental enforcer like Lake TWP. did. **Annie Browning** – Update on Beulah Master Plan and a new sound system.

Announcements: None

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Adjournment: Motion by Theobald, second by Wendel to adjourn meeting at 8:09pm. All ayes; motion carried.

Respectfully Submitted by:
Wilkins for Clerk Deb Reed
September 16, 2024