

VILLAGE OF HONOR
Regular Council Meeting Minutes
September 13, 2021

Meeting Called to Order by President Sandman at 6:00pm.

1. Pledge of Allegiance: recited.

2. Roll Call: Council- Denoyer, Ward, Sandman, Leone and Sternburgh -Present
Employees- Reed, Naulty, Goodman, Adkins and Sessions – Present

3. Comments on Agenda: None

4. Approval of Agenda: Addition to Old Business--D. Holiday Decorations; and New Business--C. Ice Rink. Motion by Leone/Ward to approve amended agenda; all ayes, motion passed.

5. Approval of Minutes: Motion by Ward/Sternburgh to approve August 9, 2021 council minutes; minutes as presented; all ayes motion passed.

6. Guests: Tim Markey, County Commissioner/Fire Chief gave verbal report. Animal Control millage not on ballot in time to be renewed, they are considering possibly reducing staff to stay operational for approximately 18 months until new millage can be put in place. Commissioners are having ongoing mask mandate discussions. Chip Johnston with Centra Wellness is hosting a townhall discussion regarding HB3925 on September 15, 2021. Fire Department run report was distributed and numbers are trending up. He has been talking with Homestead Township regarding possibility of ‘growing’ the Fire Department building. Some 1st responders participated in mental health/wellness class and found it beneficial, particularly after some recent challenging calls. Fire Department personnel will have training for the side-by-side purchased by the Department. They provided support for the recent Ironman Triathlon, noted there some small medical issues, but it seemed to go well.

7. Presentations: Brett Byrnes of TKS gave a presentation on video security, council had received their bid for five video security cameras for the Village. Mr. Byrnes was very informative and answered fall questions put to him by the council. After discussion, motion by Ward/Leone to approve \$6,389 and to begin \$120 annual fee for video security as presented. Roll Call: Ayes; Sandman, Denoyer, Ward, Leone, Sternburgh; Nays, none, motion passed.

8. Treasurer’s Report: Written report presented by Goodman. Motion by Leone/Ward to accept report. Roll Call: Ayes; Denoyer, Leone, Sandman, Sternburgh, Ward; Nays none, motion passed.

9. Old Business: a. Motion by Leone/Sternburgh to approve up to \$800 to Smitty's for tree trimming and removal. Resident will pay for tree removal on her property next to village building, with work to be coordinated by Village and completed at the same time. Roll Call: Ayes; Ward, Sternburgh, Sandman, Leone and Denoyer; Nays, none, motion passed.

b. Security Cameras, approved above.

c. Rosemary Naulty stated Anthony Sellers resigned from the Planning Commission, so she would recommend they appoint Jeannette Jones as full member. Motion by Ward/Sternburgh to appoint Jones to Village P/C. Roll Call; All ayes, motion passed.

Motion by Ward/Sternburgh to approve up to \$100 to advertise for additional P/C member. Roll Call: Ayes; Denoyer Leone, Sternburgh, Ward, Sandman; Nays none, motion passed.

She also requested funds for mandatory training at approximately \$265 each for the two newest members of P/C and an additional member, when vacancy is filled. Motion by Ward/Sternburgh to approve up to \$900 for Planning Commissioner training. Roll Call: Ayes; Ward, Denoyer, Sandman, Sternburgh; Nays; Leone, motion passed.

d. Susan Leone reported the holiday decorations for the Village are on schedule for the upcoming winter holidays. Requested input regarding any specific decoration shapes desired. Any donations received will be use to offset the cost.

10. New Business: a. ACT51 Non-compliance. Ward/Leone motion to approve Resolution 104-21 authorizing non-motorized transportation improvements with a beginning cost of \$4,600.

Roll Call: Ayes; Denoyer Leone, Sandman, Sternburgh, Ward; Nays none, motion passed.

b. Honor Bank Loan. Motion by Denoyer/Ward to approve up to \$18,100 for payoff of Honor Bank note number 400003066. Roll Call: Ayes; Sternburgh, Leone, Sandman, Ward, Denoyer; Nays none, motion passed.

c. Ice Rink. Dallas Denoyer requested the Village consider an ice rink for outdoor activity and recreation during the winter months. It was discussed and Denoyer will look into possible placement, application and associated costs and report back to the council.

11. Reports:

a. Street Report - Butch Adkins, written report submitted. He has been cleaning up the streets and completed the cold patching. Highland drive work was completed by BCRC. Village's storm drains are scheduled to be cleaned out this month by A-1 Services. He is preparing a request that repaving projects be placed on the budget for 2022. Wescott Masonry will be redoing 180 feet of sidewalk with our non-motorized portion of ACT51 monies. Hoping to get some ditch work completed yet this fall, but excavators are still extremely busy.

b. Maintenance Report - Butch Adkins, written report submitted. Rain has been causing some challenges, an he has been dealing with a bad aerator motor in pond #1. Dump truck repairs are complete, but it was recommended that the Village start looking into vehicle replacement. Duckweed has been an ongoing issue at the ponds and Butch is requesting \$3,500 for

remediation efforts. The well pipe at the Village Park is being repaired this week by Westshore Plumbing. We will need to replace the American flags before next year.

Motion by Ward/Leone to approve up to \$3,500 for duckweed treatment. Roll Call: Ayes; Ward, Sternburgh, Leone, Sandman, Denoyer; Nays none, motion passed.

c. Zoning Administrator Report – Rosemary Naulty, verbal report given. Planning commission denied Prentis variance request. She is dealing with four complaints; sending letters and will do on-site inspections later this month.

d. Planning Commission; - Rosemary Naulty, verbal report noted under New Business.

e. Park Committee; Deb Reed-Park is in good shape.

f. Sewer Committee; Bill Ward-No report

h. Budget Committee; Jeff Sandman-No report

i. Attorney Communications; Bill Ward-No report

j. Ordinance Officer; none

12. Submission of Bills/Checks: Presented by Reed, motion to accept by Ward/Sternburgh. Roll Call: Sternburgh, Leone, Sandman, Ward, Denoyer; Nays none, motion passed.

13. Amendments: None

14. General Discussion: President Sandman began discussion regarding Village software, and new hardware if necessary. Treasurer had provided the council information regarding current software capabilities and costs incurred, and also a breakdown of estimated costs for switching to BS&A software system, which specializes in governmental applications. Noted that Honor is currently the only municipality in Benzie County that does not utilize the BS&A.net Tax program, and the proposal from BS&A is \$2,740 + \$380 annual support fee after initial first year support (included). Goodman noted the information she provided is for BS&A's Tax, General Ledger, Accounts Payable, Payroll and Utility Billing modules.

Motion by Denoyer/Ward to authorize purchase of all BS&A software applications noted above and ongoing annual support fees. Total cost would be \$33,125 and annual support for all at \$2,345 (first year support included in initial cost). Additional questions/discussions regarding current payroll tax issues and costs; new QuickBooks licensing fees; and needed Michigan Uniform Chart of Accounts Updates. Per proposal, Village will pay in 3 installments. Roll Call: Leone, Sternburgh, Sandman, Denoyer, Ward; Nays none, motion passed.

15. Public Input: None

16. Correspondence: Incoming; Two letters from a concerned citizen noting his staffing opinions, infrastructure needs and parking issues in the village.

We also received an addendum from our insurance carrier regarding a communicable disease exclusion endorsement.

Outgoing: None

17. Announcements: None

18. Adjournment: Motion by Denoyer/Leone to adjourn meeting at 8:04pm. All ayes, motion carried.

Respectfully Submitted by:
Reed/Goodman
September 16, 2021

FINAL