

**AMENDED**

**VILLAGE OF HONOR**

Regular Council Meeting Minutes

January 10, 2022

Meeting Called to Order by President Sandman at 6:01pm.

**Pledge of Allegiance:** recited.

**Roll Call:** Council - Denoyer, Leone, Sandman, Sternburgh; Present.  
Ward; Excused/Absent.

Staff - Goodman, Naulty, Reed, Sessions, Adkins; Present.

**Comments on Agenda:** None

**Approval of Agenda:** Motion by Leone/Denoyer to approve agenda as presented; all ayes, Ward; absent. Motion passed.

**Approval of Minutes:** Motion by Leone/Sternburgh to approve December 13, 2021 Council minutes as presented; all ayes, Ward; absent. Motion passed.

**Presentations:** Jon Stimson with Homestretch presented the board with information and estimates from Beckett&Raeder for assistance with the Village RRC (Redevelopment Ready Communities) plan. He has been working with Bill Ward on the RRC Essentials program for the Village that will be instrumental in obtaining additional funding for development within our community. The initial request is an estimate of \$7,500 for completion of a Downtown Corridor Plan. Per John Stimson, the Village would be obligated to cover 25% of the costs. After much council discussion, a motion to table the issue until next month was made by Denoyer/Leone. All ayes; Ward absent. Motion passed.

Jon Stimson then introduced Freddie Cruz, who is the construction supervisor and community liaison for the Homestretch Apartment project.

**Guests:** Tim Markey, County Commissioner/Fire Chief, written report submitted and read by President Sandman.

**Treasurer's Report:** Bank report presented by Goodman. Year-End Treasurer Report, not submitted. Need to close out the month/year with ClerkBooks.

Goodman updated council on delinquent sewer issues. Motion by Sandman/Leone to authorize Village President to proceed with small claims process against Timothy Dougherty for

delinquent sewer charges. Roll Call: Ayes; Leone, Sternburgh, Denoyer, Sandman. Nays; none; Ward absent; motion passed.

Goodman presented Council with information on Michigan Class as an option for investing Village funds. She will begin process to set up an account with further discussions and information needed before investing Village funds.

**Budget Amendment:** None

**Submission of Bills/Checks:** Presented by Reed, motion to accept by Sternburgh/Denoyer. Roll Call: Ayes; Leone, Sandman, Sternburgh, Denoyer. Nays none; Ward absent; motion passed.

**Correspondence:**

Incoming: a. Letter from Harold Saffron, 10911 Platte St., read into minutes by President Sandman. Letter requested waiver of FOIA fees. After Council discussion, a motion was made to waive the \$30.00 FOIA fee initially charged by FOIA coordinator Ward. Motion by Sandman/Leone to waive FOIA fees. Roll Call: Ayes; Sternburgh, Denoyer, Sandman, Leone. Nays; none; Ward absent; motion passed.

b. Two additional letters from Harold W. Saffron also.

Outgoing: Registered letter to Timothy Daugherty returned unsigned.

**Old Business:**

a. Butch Adkins requested we consider replacing the Village plow truck. He advised council our current truck is broken down again and he has been advised it's not worth putting additional money into. ~~He has researched replacements, and found one available.~~ **He has researched replacement vehicles and provided several options, and found one available that fit our needs.** It is a brand new 2021 Dodge truck with a dump bed. It will also be equipped with a plow and salter. Butch feels this size truck will be more useful for plowing the village streets, and can also be used during the other seasons. Motion by Leone/Sternburgh to authorize the purchase of a new, properly equipped vehicle up to \$81,000. Roll Call: Ayes; Sandman, Denoyer, Leone, Sternburgh. Nays; none; Ward absent; motion passed.

**New Business:**

a. Butch Adkins requested the Council approve payments of his health insurance in full, as part of his employment agreement after he obtained his Sewer Operator License. This amounts to approximately \$120 additional per month. Motion by Sandman/Leone to cover 100% of the Health Insurance policy for Butch Adkins. Roll Call: Ayes; Sandman, Sternburgh, Denoyer, Leone. Nays; none; Ward absent; motion passed.

Butch also requested the ability to use the village truck/gas to travel to his home and back to work. Motion by Sandman/Sternburgh to allow vehicle use contingent on insurance approval.

Butch will need to submit a monthly mileage log. Roll Call: Ayes; Denoyer, Sternburgh, Leone, Sandman. Nays; none; Ward absent; motion passed.

b. Road work Proposals. Three estimates from Ron Brown & Sons were discussed. Street Administrator Adkins feels the one in most need of attention is Mill Street, which is considered a Local Street. Motion by Sandman/Denoyer to authorize acceptance of Mill Street bid for \$22,971. Roll Call: Ayes; Sternburgh, Sandman, Leone, Denoyer. Nays; none; Ward absent; motion passed.

c. Auto-payments for sewer bills, postponed until next month. Ward to present.

d. Shop computer broke down and is not worth repairing. Will purchase new computer for Clerk and transfer used Clerk computer to shop. Estimate from Dustin for replacement is \$1,330. Motion to authorize up to \$1,500 for computer purchase and transfer made by Leone/Sandman. Roll Call: Ayes; Denoyer, Sternburgh, Leone, Sandman. Nays; none; Ward absent; motion passed.

e. Policy Committee. Village President appointed Sternburgh to a Policy Committee. Will work with Goodman and Sessions to update and organize Village policies.

### **Reports:**

a. Maintenance Report - Butch Adkins, written report submitted. He has completed testing and received his Sewer Operator Certification.

Things have been fairly quiet with the exception of our plow truck issues.

b. Street Report - Butch Adkins, written report submitted. He has been snow plowing as needed and allowed by vehicle issues. Street lights all operational.

c. Zoning Administrator – Rosemary Naulty, verbal report. There has been an inquiry into Special Land Use Permit for a gas station on US31. Will keep council updated as this would include public hearings, etc. No other current permits. She is continually working on junk/nuisance issues on Main Street property. She will be issuing citations this week.

(Motion by Sandman/Sternburgh to move ZA Report to Presentations section of meeting, all ayes. Will be updated on next month's agenda)

d. Planning Commission - Rosemary Naulty. No report given

e. Ordinance Officer; none.

f. Park Committee - Deb Reed, park looks good.

h. Sewer Committee; Bill Ward, no report.

i. Budget Committee; Jeff Sandman, no report.

**General Discussion:** Goodman requested approval of letter to County requesting funds from ARPA for software purchase. She will finalize with Village President and mail.

**Public Input:** None

**Announcements:** True North will be at the Benzie County EDC meeting on February 18th at 11:00am.

**Adjournment:** Motion by Sternburgh/Leone to adjourn meeting at 8:03pm. All ayes, Ward absent; motion carried.

Respectfully Submitted by:  
Reed/Goodman  
January 11, 2022

FINAL